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TENNEX PHILIPPINES CORPORATION
DASMARINAS, CAVITE

FIELD STUDY

JENELYN T. COSTA

**College of Economics, Management
and Development Studies
CAVITE STATE UNIVERSITY
Indang, Cavite**

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**TENNEX PHILIPPINES CORPORATION
DASMARIÑAS, CAVITE**

**A Field Study Report
Submitted to the Faculty of the
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**In partial fulfillment
of the requirements for the degree of
Bachelor of Science in Business Management
(major in Economics)**



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JENELYN T. COSTA
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ABSTRACT

COSTA, JENELYN TORRES "Tennex Philippines Corporation, Dasmariñas, Cavite" Undergraduate Field Study Bachelor of Science in Business Management Major in Economics. Cavite State University, April 2001. Adviser: Mrs. Nelia E. Feranil.

A field study was conducted to acquire further knowledge and experience on the different activities in the firm. It specifically aimed to describe the management of TNP and identify the problems of the firm and suggest possible solutions to the problems.

The study was conducted at Tennex Philippines Corporation at first Cavite Industrial Estate (FCIE), Langkaan Dasmariñas, Cavite from September 25, 2000 to January 29, 2001. The data were gathered through observations, interviews with some workers and from company's record and files.

The study showed that the firm's management was well planned and organized. The firm has its own recruitment and hiring policy. The selection process is based on the applicant's knowledge, skills and experience in relation to the position they are applying for. The firm requires applicants to undergo interview, testing, and physical and medical examinations. The successful applicants are given an employment contract for six months as probationary employee. Aside from the monthly salary, daily workers enjoy several benefits including training and development promotion or on-the job training in Japan. However, the firm encountered problems regarding the considerable attitude and lack of dedication of some workers. Aside from these, some employees experienced overlapping of activities resulting in a delayed completion of works.

In production, shortage of raw materials due to delay in the delivery of the suppliers was encountered.

The problem on the continuous increase in the prices of raw materials, especially the imported ones like filter paper and adhesive, was experienced due to continuous decrease in the purchasing power of a peso. The firm does not have its own delivery van, hence, a need to rent during deliveries of elements or finished goods.

Tennex Philippines Corporation envisioned the firm as the leading contributor to global movements for environmental protection through the production of technologically excellent automotive filters and other devices that help keep the environment pollution free.

During the conduct of the study, the student gained additional knowledge about management. The study also enable her to learn the use of different office machines and equipment such as fax machine; laminating machine, photocopying machine; telephone, pager and computer. Knowledge was gained in performing some activities like typing, simple accounting, filing of documents and conducting telephone surveys.

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TENNEX PHILIPPINES CORPORATION
DASMARIÑAS, CAVITE ^{1/}

Jenelyn T. Costa

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INTRODUCTION

Nowadays, transportation is becoming not only a necessity. It does not only give convenience to the people, it also provides income to those who are engaged in automotive industry from sales of parts to service workshops.

One of the most important parts of the automobiles is its engine. Formerly, air from the atmosphere was drawn into engine cylinder without any attempt being made to clean it to dust and grit. Dust, grit, sand and other foreign matters carried with air into a diesel engine cylinder during the suction period is one of the main causes of fouled valve and worn piston rings and cylinder liners. Air filters are particularly necessary in power plants where dust and grit are present in the atmosphere, as in stone-working and mining localities or near highways with heavy traffic (Mirriam School and Office Supplies Corp., 1991.). The primary function of an air filter is to clean the air before it enters the engine. (<http://www-guarding-our-earth.com/amsoil/air-intake.shtml> visited on February 20, 2001, 4:00 p.m)